



JEWISH CHILD AND FAMILY SERVICE
Strengthening Lives in Keeping with Jewish Values

Education Specialist (1.0 FTE)

Term Position, concluding June 2027

Classification: SP4 or equivalent

As part of a dynamic new program launch, Jewish Child and Family Service in partnership with Winnipeg Child and Family Services is currently seeking a qualified individual to fill the fulltime role of **Education Specialist**. Working directly with students in the care of or continuing to be supported by Winnipeg Child and Family Services, the **Education Specialist** provides specialized education related case management aimed at improving academic success and outcomes for students completing high school or pursuing post-secondary studies.

Jewish Child and Family Service (JCFS) is a client-centred non-profit social service agency, located in Winnipeg, Manitoba, offering a wide variety of supports including (but not limited to) Older Adult Services, Mental Health and Addictions Services, Child and Family Services, and Settlement.

The Role:

- Provide specialized case management, and work collaboratively as part of a dedicated multi-disciplinary program staff team, to improve educational outcomes for CFS involved youth/young adults
- Develop wholistic academic success plans for students, inclusive of pathways to improve student engagement/participation in school as well as overall wellness
- Coordinate and collaborate with collaterals (schools, agency staff, support resources) to resolve issues and remove barriers for students
- Referral of students to supportive community services as needed
- Provide collaborative academic advising, including pathway planning/preparing students for post-secondary study
- Ensure administrative requirements such as case notes, planning documents, and correspondence are all completed in a timely manner
- Other duties as assigned

Your Fit:

- Post-secondary degree in Education or Social Sciences (preferably BSW). Other combinations of education and experience may be considered.
- Experience working in an academic setting, child and family services agency, or social services agency
- Experience working with youth from diverse cultural and social backgrounds
- Empathetic, mindful, dedicated and able to connect with youth and young adults
- Experience working from a trauma-informed perspective
- Effective interpersonal skills to develop positive working relationships with students, colleagues and stakeholders
- Excellent case management, problem-solving and decision-making skills

- Strong time management and organizational skills with the ability to prioritize complex tasks/assignments in a high-volume work environment with competing demands
- Flexible availability Monday through Friday, as needed, to accommodate student appointments and activities outside of standard school hours
- Strong written and verbal communication skills
- Ability to work independently, and as part of a team
- Proficiency with MS Office applications (Word and Outlook)
- Have and able to maintain a valid Manitoba Class 5F Driver's license, with access to a vehicle

As a condition of employment, this position is subject to a satisfactory Criminal Record Check (including Vulnerable Sector Search), Child Abuse Registry Check, Adult Abuse Registry Check, and Prior Contact Check.

Additional Assets:

- Within this role we value lived experience, those who have firsthand knowledge and experience being in the care of a child and family services agency in Manitoba
- Fluency in French is also considered an asset

We Offer:

- Salary range of \$64,210.00 - \$91,312.00 dependent on experience (prorated)
- Comprehensive benefits package, including vision, dental, and life insurance
- Pension Plan
- Personal days including sick time and vacation
- Opportunities for professional development

To Apply:

Please submit your resume, cover letter, and other supporting documents to Al Benarroch, Chief Executive Officer, at abenarroch@jcfswinnipeg.org, by July 11th, 2025.